**DISCUSSION FORUM RUBRIC**

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| Criteria | Unsatisfactory | Satisfactory | Exemplary |
| Quantity and Timeliness | * Does not submit at least one post early in the session and/or * does not submit at least two responses to other learners at various times during the session. | * Submits at least one thoughtful post early in the session * submits at least two responses to other learners at various times during the session. | * Submits two or more thoughtful posts early in the session, * more than two responses to other learners at various times during the session |
| Demonstrates knowledge and understanding of content and applicability to workplace | Post (s) and responses   * show little evidence of knowledge and understanding of course content * demonstrate little awareness of applicability to workplace. | Post (s) and responses   * show evidence of knowledge and understanding of course content * demonstrate some applicability to workplace | Post (s) and responses   * show evidence of knowledge and understanding of course content * demonstrates several applications to workplace * include other resources that extend the learning of the community. |
| Generates learning within the community | Post(s) do not attempt to   * elicit responses and reflections from other learners and/ or responses * do not build upon the ideas of other learners to take the discussion deeper. | Post(s) attempt to   * elicit responses and reflections from other learners * build upon the ideas of other learners to take the discussion deeper | Post (s) and responses   * elicit responses and reflections from other learners * build upon the ideas of other learners * integrate multiple views from other learners to take the discussion deeper. |